

## Guest Guidelines

If a MHS student wishes to bring a guest who does not attend Melissa High School, he or she must fill out a Guest approval Request form.

1. Guests must not be more than one year graduated from high school, over the age of 20 years, and must be at least in the 9<sup>th</sup> grade.
2. Requests with falsified information or forged signature will be denied.
3. Return Completed Guest Form to **Mrs. Needham** by April 1, 2024.
4. A guest must be approved before a guest ticket can be purchased.
5. Guests will be approved or denied within 3 days after the guest form is submitted.
6. A copy of your guest's picture ID must be submitted with your request form.
7. Your guest must present their original ID at the door the night of the dance (no ID no admittance).
8. Guests must abide by school policies while attending a school-sponsored event.
9. Guest forms must be faxed or emailed from the school the guest attends or has graduated.